

Trinity Lutheran School
School Council Meeting Minutes
Monday, March 20, 2023

Purpose/Mission Statement:

Through Jesus, Trinity Lutheran School strives for academic excellence, spiritual growth, and lifelong service to God, family, and community.

Members Present: Jakie Pawling, Lori Paquette, LaVonna Emanuel, Stephanie Clausen, Mark Vogt, Nelle Richardson, Heather Nevarez, Mark Schmidt, Mark Ostransky (arrived late) Pastor Gerber. Special guests: Tony Nevarez

Opening Prayer: Jakie Pawling

Approval of Minutes: A review of minutes from February 20, 2023, took place. Stephanie made a motion to accept minutes, and Nelle Richardson seconded the motion. No discussion, all were in favor.

Approval of Financials: Financials were reviewed. There have been some questions about the hot lunch financials. LaVonna will talk with Linda and Amy and get clarification on these. Mark Vogt made a motion to accept the February 2023 financials, and Heather seconded it. No discussion, all were in favor. Update: Jakie sent out an email on March 21st with clarification about the hot lunch program financials. She reported that all school lunches are paid through TADS. TADS transfers money to Trinity and then Amy records it to the hot lunch program.

Old Business:

Dress policy: Stephanie Clausen handed out a packet with dress code policy changes that were discussed at the February 2023 meeting. Nelle made a motion to accept the changes to the policy, Heather seconded the motion. No discussion, all were in favor.

Policy & Procedures – update: Governance committee met via Zoom and reviewed the personal day, parental leave, family and medical leave, and workman's compensation leave policies. Policy numbers 3.37 through 3.3.8.3.

Small Group update: Because of issues with the Clear Touch Boards which will be discussed next it appears that there may be a need to get Wi-Fi hot spots to help with the board's connections to Wi-Fi near the kindergarten and first-grade rooms. Mark Schmidt said that Nye Technologies would be assisting with this.

Clear Touch Board update: LaVonna thinks the boards are good there is just a learning curve with them. The biggest issue right now seems to be maintaining the Wi-Fi connection. She explained they are like giant tablets on the wall.

Pre-K Update: Open house took place with about 10 families in attendance. There was a discussion about what our minimum needed number of students needs to be in order to move forward with this addition for the school next year.

Budget 2023-2024: The budget committee which consists of Mark Vogt, Heather Nevarez, Jakie Pawling, LaVonna Emanuel, and Amy Glause will take place soon. Jakie updated us in an email dated 3/21 that they will be meeting as a group on March 31st.

Auction: We will be writing thank you notes as a group. The plan is to divide them up between council members.

Staffing needs- 6th-8th grade: This is still being identified and worked on. LaVonna believes that a couple of the needs can be addressed through contract positions. All teachers are coming back next year except Teri Weitzenkamp who is retiring. We share her with Bergan. She spends the mornings at Trinity and the afternoons at Bergan. LaVonna will reach out to Bergan about this position. We will probably need to find a replacement for Miss Tiff's current position since she will be doing Pre-K next year.

Principal's Report:

- 1- We have a new student who started this week from Oklahoma. She is a 6th grader; her name is Khloe Mendoza.
- 2- Lutheran Schools Week just finished up. It was from March 6-9 and there was a ton going on. There was a good turnout for the Chamber Coffee and the Grandparent's Day event.
- 3- Lock Down Drill took place last Thursday and it went very well. Staff had a meeting about it the day before. The goal was to lock the doors, hide and be quiet. Students overall did very well.

- 4- March governance policy review took place on March 8th.
- 5- Open enrollment began for the 2023-2024 school year.
- 6- The School Auction is this Saturday, March 25th.
- 7- K-3 Musical is scheduled for Tuesday, March 28th
- 8- Plant Sale is open until April 3rd
- 9- The 2023-2024 Tentative School calendar was handed out. It was reviewed by the council. Stephanie Clausen made a motion to accept it, seconded by Nelle Richardson. No discussion, all were in favor.
- 10-Fremont Public School Football Spring Camp flyers for grades 3-8 were handed out to students.
- 11-We are beginning the final quarter of the 2022-2023 school year!
- 12-May 10th is Field Day

New Business:

Vote on the 2023-2024 School Calendar: this was addressed during the principal's report portion of the meeting.

Long Term needs: Phones- properties may be taking care of this need. Lock replacements are on the budget. The wording over door #1 needs to be redone because it is cracking and peeling. This will have to be done by an outside agency.

The Big Give: May 11th. We are enrolled. Pastor Gerber will chat with LaVonna about some of the things we have done in past years during this fundraising day.

Update on Phase 1 of the west classrooms that will take place this summer: The cabinets will be remodeled. New sinks/faucets and plumbing along with countertops will be installed. New flooring will be next year. The last day with students in the building is May 23rd. Work on phase 1 will begin once teachers are out of the building.

Pastor Gerber put out additional food for thought before this meeting closed. Jackie handed out a tuition comparison sheet for all of us to review. Should we be looking at raising the tuition for the 2025-2026 school year to a higher amount than what we had discussed last year?

Pastor Gerber updated the council on the congregation's approval to move to the 2nd phase of the Genesis project. They tasked the committee with creating a job description for the executive director. April 2nd is the next Voter's Meeting.

Closing Prayer: Pastor Gerber

Second Vice Chair: Lori Paquette