

Trinity Lutheran School
School Council Meeting Minutes
Monday, April 17, 2023

Purpose/Mission Statement: Through Jesus, Trinity Lutheran School strives for academic excellence, spiritual growth, and lifelong service to God, family, and community.

Members Present: Jakie Pawling, Lori Paquette, LaVonna Emanuel, Stephanie Clausen, Mark Vogt, Nelle Richardson, Heather Nevarez, Mark Schmidt, Mark Ostransky, and Pastor Gerber.

Opening Prayer: Jakie Pawling

Approval of Minutes: March 2023 minutes were reviewed. Stephanie Clausen made a motion to accept minutes. Nelle Richardson seconded the motion. No discussion, all approved.

Approval of financials: March 2023 financials were reviewed. The motion to accept was made by Mark Ostransky. Stephanie Clausen seconded the motion. No discussion, all approved.

Old Business:

Policies & Procedures Update: The committee has been having monthly via Zoom meetings to update the personnel manual, so we have in writing what we are practicing. We have come to a snag in the process because there are addendums that are referenced in the manuals but cannot be located.

Pre-K Update: Pastor Gerber & LaVonna have met to discuss what the space will look like, and what safety and equipment needs have been identified. Currently, there are 8 students enrolled. Miss. Tiff is the teacher plus there will be an aide. The curriculum has been looked at. As of right now, the current library will need to be relocated to accommodate the Pre-K space. Cubbies and a rug will be added to stage the room for Pre-K students. It is estimated that the room could accommodate up to 15 students.

2023-2024 Budget Review: Jakie, Mark Vogt, and Heather meet about the upcoming budget. Jakie shared the proposed budget via a handout with the group. The motion was made by Mark Ostransky to approve the preliminary budget. Mark Schmidt seconded the motion. No discussion, all were in favor.

Auction & Plant Sale Update: Pastor Gerber believes that tentative numbers say that the auction raised approximately \$113,000 this year. Last year the amount

raised was \$89,000.00. Stephanie reported that plant sales this year will be around \$37,109. In comparison, the sales from 2022 were \$34,640.00.

The Big Give: The Big Give is scheduled for May 9th. Jamie is going to take the lead in social media postings and other events for Trinity.

Staffing Needs for 2023-2024: There are 3 candidates being looked at for our shared reading teacher. We are also looking for a full-time PE/Health/Exploration teacher. A call committee has been created for this position. We are also looking for a full-time aide. We discussed Miss Tiff's position. We will be a part-time teacher (pre-K) and part-time para. She is following through on her educational committee and finishing her endorsements.

Sign over Door #2: Greg Johnson will be in contact with the original creator of the door sign to get updates made.

Playground Update: Concrete should be poured in the next 2-3 weeks. The structure was ordered and they said arrival was about 4-6 weeks out. The shade structure will have a blue roof and a gray/tan frame.

Classroom updates: Stephanie reported that they met with Mike Emanuel about the upcoming upper classroom projects. The tentative demo will begin the Tuesday after Memorial Day. The only change to the original plan is to the sinks which will be upgraded to deeper ones given the way they will be utilized by the students and staff. The shelves will also have 4 drawers instead of 3 large drawers.

Principal's Report:

The second lockdown drill took place last Thursday.

MAPS testing is Tuesday and Wednesday of this week.

Track is in full swing. Thanks to Shannon Ostransky for stepping into the position of head coach.

Upcoming Field Trips:

Little House on the Prairie at Midland Theater

Lincoln Zoo- 2nd graders

Eco Fair – 4th graders (Christian Field is the fair location)

May Museum – 4th graders

Capital Building/Morrell Hall -4th graders.

Important Dates:

Field Day is scheduled for May 10th; the rain date is May 17th.

Day at the Park/Tug of War is Friday, May 19

Graduation Walk – Trinity Seniors will return to the building on Thursday, May 11th.

Friday will be the middle of the 4th Quarter.

All-City Chorus Performance

8th Grade play is being rehearsed.

Accreditation visit #1 is scheduled for mid-May.

8th grade Graduation is May 22nd at 6 p.m.

Summer Skills Program June 12th – 30th on Tuesdays, Wednesdays, and Thursdays from 9-11 a.m. The cost will be \$300. There are 3 teachers and a sub who have committed to this program.

Positive Behavior Supports: Professional Development program through the ESU is going to be offered to the teachers during the 2023-2024 school year. We have Title IV money that will be used for this. It is 15 hours of professional development that focuses on positive behavior support. 4 to 1 (4 positive interactions vs. 1 corrective). This program may change the calendar that was approved at the last meeting. This program occurs on October 14-15-16.

New Business:

Short term and long term needs: Phones, door #2 sign, new hallway flooring in upper grades area. Please think about other short- and long-term needs. This is an ongoing agenda item.

Short-term and long-term goals: This is also an ongoing agenda item that we need to be looking at.

Successes in the 2022-2023 school year: LaVonna shared a handout outlining the successes of this school year.

Teacher Appreciation Week: May 8-12. We want to do something every day for our teachers.

Monday: Costco cake

Tuesday: Fresh Fruit

Wednesday: Donuts

Thursday: Gift Card Grab

Friday: Taco Bar

Teacher Milestones:

Lora Howard: \$150

Miss Linda: \$150

Terri – \$50

Casey Roberts – 5 years

Sarah Vaughn – 15 years as called teacher

Michelle Synovec – 20 years as a called teacher

Dee Ludvigsen -40 years (invite and recognize at the closing chapel)

Judith Lehmann – 50 years of service (invite and recognize at the closing chapel)

Incentives for referrals to the school: A Bergan example was handed out. Pastor Gerber mentioned bowling alley advertising after his family went bowling and they save information about the Kids Bowl Free Summer program. This would be a great way to share information about Trinity Lutheran Schools. Mark Vogt knows the owners of the 30 Bowl and he will reach out to them about advertising.

Smart Boards v. Clear Touch: There was a discussion about the 2 options along with quotes for each product that were handed out and discussed. LaVonna would like to change out the boards in the 2nd-grade room and Miss Howard's classroom next year. For the time being no concrete decision was made about which product should be purchased. We will put the maximum amount on the budget for 2023-2024 and we will make a decision later.

Future Business:

*Tuition rates need to be looked at

* School request for endowment funds

Closing Prayer by Pastor Geber

Second Vice Chair: Lori Paquette