

**Trinity Lutheran School**  
**School Council Meeting Minutes**  
**Monday, September 18, 2023**

**Purpose/Mission Statement:**

Through Jesus, Trinity Lutheran School strives for academic excellence, spiritual growth, and lifelong service to God, family, and community.

**Members Present:** Jackie Pawling, Lori Paquette, LaVonna Emanuel, Stephanie Clausen, Mark Vogt, Nelle Richardson, Heather Nevarez, Mark Schmidt, Mark Ostransky, Roy Hahn, Pastor Gerber

**Opening Prayer:** Jackie Pawling

**Approval of Minutes:** August 2023 minutes were reviewed. Mark Ostransky made a motion to accept the minutes. Second by Heather Nevarez. There was no discussion, all were in favor.

**Approval of Financials:** August 2023 financials were reviewed. Motion by Stephanie Clausen to accept financials. Second by Nelle Richardson. There was no discussion, all were in favor.

**Principal's Report:**

The Fall Fundraiser is from September 20 – October 4<sup>th</sup> proceeds will go towards playground improvements.

Church Worker Appreciation Month is October.

Teacher Performance Evaluations: LaVonna has a schedule to meet and evaluate all the teachers this school year.

Phone Installation Update: Installation of the new phone system has taken some time because cables needed to be upgraded. The intercom system still has problems, but LaVonna is continuing to draw attention to this and Allo is working on it.

Student Council: The Student Council was started last year at Trinity. Sara Vaughn and Jamie Poppe are the sponsors. Interviews for officers with the students will take place next week.

Bank in School: We are partnering with RVR Bank for this program. Students applied for teller positions and interviews took place. Tellers were announced last Friday. There will be a Chamber Coffee with RVR Bank here at Trinity on October 12<sup>th</sup> from 9-10 a.m.

CPR Training: By Wednesday everyone will be updated on their CPR Training.

Sports update: There have been some changes within the coaching team for volleyball.

Flu Shot Clinic: The Clinic for Flu Shots will be on Tuesday, September 26<sup>th</sup> from 3-4 p.m. in the Fellowship Hall. It is open to everyone.

Washington DC Student Opportunity: The school was visited by a gentleman who shared a pamphlet about a parent volunteer trip to Washington DC for students. It is a 4-day trip and would take place in the spring. LaVonna has more information if anyone is interested in leading this opportunity.

### **Old Business:**

Endowment request: Jakie submitted endowment requests for the flooring project and a new science room table (which would allow us to accommodate up to 20 students). We should hear back from them in late October.

Tuition rates and incentives for referral: A sub-committee consisting of Jakie, Heather, and Mark Vogt will meet after our meeting to schedule a time to look at this further.

Student participation in church: Students will be participating in church services in the upcoming months. The ECC will be at the 10:30 service on October 15<sup>th</sup>. The K-3 will be at the 8:00 a.m. service on November 5<sup>th</sup>.

Dining to Donate: So far, we have raised \$950. We will be having a fundraiser at Runza on October 3<sup>rd</sup> from 5-8 p.m.

### **New Business:**

Vote on purpose statement to reflect the addition of Pre-K: We discussed the changes that need to be made to the purpose statement to reflect what is actually occurring at Trinity. Stephanie Clausen made a motion to change the purpose statement to state the following: Trinity Lutheran School is a private school providing a faith-based education for students in Pre-Kindergarten through 8<sup>th</sup> grade. We welcome all students: members of Trinity Lutheran Church, members of other churches and denominations, and those who are

seeking a faith-based education. A motion was seconded by Nelle Richardson. All were in favor. We did note that we need to discuss whether we are ready to move the Pre-K program past a pilot program.

Parent-Teacher Organization: Part of the accreditation process is to look at the potential need for a PTO or PTA within Trinity. This will be discussed in the next few weeks within the sub-committees for the NLSA and we should have a better idea of the need in meetings to come.

Code of Conduct for Coaches: Stephanie Clausen has been working on a draft for a written code of conduct for coaches taken from about 10 different Lutheran Schools. The governance committee will meet to work on this and bring recommendations to the council to be reviewed and approved at the October meeting. The governance committee consisting of LaVonna, Nelle, and Lori will meet with Stephanie Clausen and Andy Long to accomplish this.

Possible candidates for School Council: Jackie asked that we think of possible candidates whether elected or appointed for the school council. Mark Vogt and Jackie have reached their limit and will be going off the council. Jackie said that Nick Saeger and Jason Jewell have shown interest in being appointed. Jackie would like other referrals sent to her. Pastor Gerber reminded the group that they can appoint members at any time, they just need to go to the Leadership Board for approval.

Call Committee for Principal: LaVonna Emanuel has informed the council that this will be her last school year as the Principal at Trinity. Jackie and Pastor Gerber will meet to start putting the call committee together.

Closing Prayer: Pastor Gerber

Lori Paquette  
Second Vice Chair